

**Audlem and District Community Action**  
**A Charity and a Company Limited by Guarantee**

**Trustees' Report and Financial Statements**

**For the year ended**

**31<sup>st</sup> March 2022**

# **Audlem and District Community Action**

## **Annual Report & Accounts 2022**

This 11<sup>th</sup> Annual Report of the Trustees includes the financial statements for the year ended 31st March 2022. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the SORP 2015 Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

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## **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2022**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31<sup>st</sup> March 2022.

### **Reference and administrative information**

Trustees (also Directors)	J Tilling F M Christie R Millns C Knibbs P Lloyd K Fedouloff G Clarke L Matthews S Hodgkins P Murray
Registered Charity Number	1144074
Company Registration Number	07547410 Registered in England & Wales
Registered Office	Burr Cleft Barn 9 Wilkesley Croft Heywood Lane Wilkesley Whitchurch SY13 4DA
Accountants	Bradshaws Limited Charter Court 2 Well House Barns Chester Road, Bretton Chester CH4 0DH
Business Address	Burr Cleft Barn 9 Wilkesley Croft Heywood Lane Wilkesley Whitchurch SY13 4DA
Bankers:	The Co-Operative Bank PO Box 250 Business Direct Skelmersdale England WN8 6WT

# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

## **Structure, Governance and Management**

### **Governing Document**

The governing document of the Charity which is a company limited by guarantee is the Memorandum and Articles of Association of the company which was incorporated 1<sup>st</sup> March 2011.

### **Statement of trustees' responsibilities**

The trustees (who are also directors of Audlem and District Community Action for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Recruitment and Training of Trustees**

The Charity's elected trustees are appointed at the Annual Meeting of the Charity on the basis of nominations received from the Executive Committee to the Charity's specification concerning eligibility, personal competence, specialist skills and local availability. New Trustees are inducted into the workings of the Charity including Policy and Operational Procedures.



# **Audlem and District Community Action**

## **Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

### **Organisational Management**

The appointed and elected Trustees of the Charity are legally responsible for the overall management and control of the Charity. The members of the Board who meet on a minimum of four occasions annually carry out the work of implementing most of their policies including approving the budgets and finalising the Financial Accounts and Trustees report for approval by the annual meeting of the Board of Trustees. The Board works under the chairmanship of the Chair of the Charity.

The day to day running of the Charity is delegated to the Development Co-ordinator who reports to the Chairman. The Development Co-ordinator reports to the Board at their quarterly meetings.

### **Risk Management**

A formal review of the Charity's risk management processes is undertaken on an annual basis.

The key controls used by the Charity include:

- Formal agendas for the Board of Trustees, Executive Committee and all sub-Committees;
- Comprehensive strategic planning, budgeting and management accounting;
- Established organisational structure and lines of reporting;
- Comprehensive policies to ensure that all insurance risks are covered
- Formal written policies;
- Vetting procedures are carried out for adults to safeguard the reputation of the Charity and to minimise the risk of inappropriate persons being accepted as employees or volunteers.

Systems of internal control include:

- An annual budget approved by the Trustees
- Appropriate delegation of authority and segregation of duties
- Identification and management of risks

Through the risk management processes established for the Charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately safeguarded against material mismanagement or loss.

## **Objectives and Activities**

### **Charitable Objects**

The charity's objects shall be:

- (a) To promote social inclusion for the benefit of the public by preventing people resident in Audlem and District and the surrounding areas from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society;

(For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is, housing that does not meet basic habitable standards); crime, either as a victim of crime or as an offender rehabilitating into society.)

## **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

### **Charitable Objects (Continued)**

- (b) To further or benefit the residents of Audlem and District and the surrounding areas, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objective of improving the conditions of life for the residents;
- (c) To relieve elderly people resident in Audlem and District and the surrounding areas who are in need, by providing specially designed items, services or facilities calculated to relieve the needs of such persons;
- (d) The relief of financial hardship among people resident in Audlem and District and the surrounding areas by providing such persons with goods or services which they could not otherwise afford through lack of means;
- (e) Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

### **Aims and intended impact**

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or vulnerable adults who use our services who are or become disabled or frail. As such our entire function is to provide benefit to all such members of the public.

Our overall aim is to provide physical and mental stimulation, social activity and support to older people and their carers so as to promote people's social inclusion and independence within their own homes and local community.

### **Statement of Public Benefit**

The activities of the charity are detailed in this report and they are beneficial in improving the overall health and well-being of people in the Audlem area aged over 50, including carers, through a programme of early intervention and prevention. These activities include physical exercise, social interaction, mental stimulation and nutritious meals, aiming to combat in particular social isolation, loneliness and depression, as well as improving physical and mental health.

The Audlem area has a very high level of residents living in isolated rural communities, with 66.4% of residents in this category. In addition, 30% of residents in the Audlem area are aged over 65, so the benefits from ADCA's services are available to a significant section of the public locally. These services are open and advertised widely and frequently to the public throughout the area, as well as by word of mouth.

In pursuing the Objects of the charity, ADCA's Trustees have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant, including supplementary public benefit guidance on fee-charging.



## **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

### **Achievements and Performance**

It was wonderful for our staff and trustees to be able to meet up again with many of our members, carers and volunteers from April 2021 onwards as we carefully opened up our activities. We welcomed new members and carers to our clubs and launched a new club in Broomhall and Sound Chapel. Thanks to continued grant support from Cheshire East Council, we were able to support more people living with dementia and their carers, providing respite for them in our clubs and appointing a new carers support worker.

ADCA couldn't do as much as we do without the valuable support of our community partners, including Audlem Public Hall and our local Parish Councils. In early 2022, we published our new Income Generation Strategy, aiming to continue increasing the proportion of our income we receive from charitable fundraising and to achieve longer term grant funding. And as the financial year came to an end, we were pleased to hear from the National Lottery that our substantial Reaching Communities three-year funding bid, in partnership with Overwater Wheelyboat Services, the Wingate Centre and Broad Lane Coffee Club, is now through to the final stage with a strong chance of success. We have built up a good level of free reserves which stood at around £36,000 at March 2022, alongside about £20,000 of grant monies we have been able to carry forward for expanding our activities from April 2022 onwards. These include the Carers' Respite Breaks Grant and a new grant from April 2022 to support people living with dementia and their carers within a new weekly support group alongside home support. This grant has been obtained on a partnership basis with the Thursday Club Nantwich and the Wingate Centre in Wrenbury, who will be running similar groups in their areas. Both these grants are from Cheshire East Council, from whom we receive tremendous and much valued support. We feel that we can now plan for the future with confidence.

We continue to receive very positive feedback from our grant funders, who tell us that the outcomes we achieve for the people we support are very good and strong.

We continue to strengthen our teamwork within ADCA by ensuring more regular face-to-face contact and action planning meetings alongside our quarterly committee meetings. The need for this was highlighted during the pandemic, when we recognized that our regular in-person communication had suffered.

ADCA has maintained a good level of income during the year at £69,012 (2021: £64,468) due to success in obtaining emergency Covid-related grants alongside many generous donations, for which we are very grateful.

Our expenditure of £65,113 (2021: £62,413) means that a small surplus has made a contribution to our unrestricted and undesignated reserves figure at the end of the financial year which now totals £36,823. This is just above the revised reserves target of £36,000. This will assist us in the coming year to underpin the funding of our expanded services as we seek to maintain our new activities set up in response to increased needs across our area.

# **Audlem and District Community Action**

## **Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

### **Financial Review**

#### **Incoming resources**

During the year the charity received income of £69,012 (2021: £64,468). A significant proportion of this income came from grants to help to support our work. The Medical Transport Service showed income of £1,422 (2021: £744) and also benefited from a generous grant from the Audlem Charity Shop to help run this valuable service.

The various other forms of income in the year were donations £6,136 (2021: £7,474), Home Support Service £503 (2021: £7,183) and fundraising £13,019 (2021: £2,634).

#### **Resources expended**

The expenditure in the year totaled £65,113 (2021: £62,413) of which the majority, £36,203 (2021: £33,859) was spent on salaries. The charity had five employees during the year. There was restricted expenditure in the year of £706 (2021: 1,043) which related to the Comfort Fund.

#### **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be satisfactory to meet the charity's contractual obligations over and above normal trading.

The long term strategy is to build reserves through planned operating surpluses. These would serve as a contingency against future funding reductions and increases in the demand for the Charity's services.

The Charity's Management Committee agreed to set its target reserve level at £36,000. The free reserves at the 31st March 2022 of £36,823 (2021: £31,609) were £823 above the agreed level.

#### **Investment Policy**

The Investment policy adopted by the Trustees is to maintain a high standard of the assets of the Charity and implement a programme of continual development to optimise their use in line with the Charity's objectives.



# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2022 (cont'd)**

## **FUTURE DIRECTION AND PLANS OF THE ORGANISATION**

Our Development Plan will be published by June 2022 and will spell out how our services and activities will expand over the next three years. This plan was put together following extensive consultation in 2021 with our members and carers and the wider community.

We will continue to build on our strengths, based on implementing our core values, which state that:

‘ADCA aims to address the specific individual needs of older people who may be vulnerable and who may not have easy access to transport.

We believe that every one of our members, carers, volunteers, staff and trustees has the potential to make a valuable individual contribution to meeting the needs of others, both within ADCA and in the wider community, and we aim to facilitate this wherever possible.

We believe that all of us can be vulnerable at times, and we aim to protect and safeguard each other by working together with mutual respect and kindness.’

### **Reporting Accountants**

A resolution will be proposed for the re-appointment of Bradshaws Limited, Chartered Accountants and Registered Auditors of Chester as the Independent Examiners.

### **Bankers**

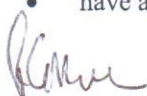
The bankers to the Trustees remain as The Co-operative Bank

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

### **Declaration**

I declare, in my capacity as charity trustee, that: -

- The trustees approved the report above on 15<sup>th</sup> July 2022
- have authorised me to sign it on their behalf



Roger Millns  
**Chairman**

## **Independent Examiner's Report to the Trustees of Audlem and District Community Action**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2022 which are set out on pages 9 to 17.

### **Responsibilities and basis of report**

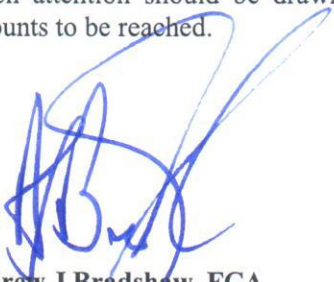
As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

1. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
2. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
3. the accounts do not accord with those records; or
4. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
5. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Andrew J Bradshaw, FCA,**  
**For and behalf of Bradshaws Limited,**  
Chartered Accountants

15<sup>th</sup> July 2022

Charter Court  
2 Well House Barns  
Chester Road  
Bretton  
Chester CH4 0DH

# Audlem and District Community Action

## Statement of Financial Activities

(including income expenditure account)

for the year ended 31<sup>st</sup> March 2022

		2022			2021		
	Notes	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>Income:</b>							
Incoming resources:							
Charitable Activities	3	69,012	1,158	70,170	64,468	472	64,940
Investments	4	16	-	16	144	-	144
Awards for All		-	-	-	10,000	-	10,000
<b>Total</b>		<u>69,028</u>	<u>1,158</u>	<u>70,186</u>	<u>72,535</u>	<u>1,389</u>	<u>73,924</u>
 <b>Expenditure on:</b>							
Charitable activities	5	64,407	706	65,113	61,370	1,043	62,413
<b>Total</b>		<u>64,407</u>	<u>706</u>	<u>65,113</u>	<u>61,370</u>	<u>1,043</u>	<u>62,413</u>
 <b>Net income / (expenditure)</b>		<u>4,621</u>	<u>452</u>	<u>5,053</u>	<u>13,242</u>	<u>(571)</u>	<u>12,671</u>
 <b>Reconciliation of funds</b>							
Total funds brought forward		51,956	846	52,802	38,714	1,417	40,131
Total funds carried forward		<u>56,577</u>	<u>1,298</u>	<u>57,875</u>	<u>51,956</u>	<u>846</u>	<u>52,802</u>



# Audlem and District Community Action

## Balance Sheet

As at 31<sup>st</sup> March 2022

	Notes	£	2022	£	2021	£
<b>Fixed Assets</b>						
Tangible assets	9			890		1,097
<b>Current assets</b>						
Debtors	10		980		2,787	
Cash at bank and in hand	11		67,965		48,962	
			<u>68,945</u>		<u>51,749</u>	
<b>Creditors falling due within one year</b>	12		11,960		44	
			<u>11,960</u>		<u>44</u>	
<b>Net current assets</b>				56,985		51,705
<b>Net assets</b>				<u>57,875</u>		<u>52,802</u>
<b>The funds of the Charity</b>						
Unrestricted income funds	13			56,577		51,956
Restricted funds	14			1,298		846
<b>Total Charity funds</b>				<u>57,875</u>		<u>52,802</u>

The directors' statements required by Section 475(2) and (3) are shown on the following page which forms part of this Balance Sheet

## **Audlem and District Community Action**

### **Balance sheet (cont'd)** **for the year ended 31<sup>st</sup> March 2022**

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an independent examination be conducted for the year ended 31<sup>st</sup> March 2022 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on 15<sup>th</sup> July 2022 and signed on its behalf by



R Millns  
Trustee



P Murray  
Trustee

**Company Registration Number: 07547410**

# Audlem and District Community Action

## Notes to the Financial Statements

for the year ended 31<sup>st</sup> March 2022

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102. The Trustees consider that there are no uncertainties about the Trust's ability to continue as a going concern over the next twelve months.

#### Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and whether the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

#### 1.2. Fund accounting

Funds held by the Charity are:

Unrestricted general funds – General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Grant fund – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects

Restricted Funds – these are funds held on behalf of and for the benefit of the members of the Charity.

#### 1.3 Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1.4 Grants payable and receivable

All grants are accounted for gross when receivable. Grants payable are recognised as expenditure when the commitment is entered into.

#### 1.5. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.



# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2022

### 1.6 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised in finance costs in profit or loss in the period in which it arises.

### 2. Cashflow statement

The Charity is exempt from the requirement to prepare a cashflow statement because it is a small Charity.

	2022			2021		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>3 Income from Charitable activities</b>						
Grants received	36,060	-	36,060	42,707	-	42,707
Day Clubs	11,620	-	11,620	2,120	-	2,120
Coffee Club	-	-	-	97	-	97
Befriending	-	-	-	520	-	520
Medical Transport Service	1,422	-	1,422	744	-	744
Comfort Fund	-	1,158	1,158	-	472	472
Donations	6,136	-	6,136	7,474	-	7,474
Cowpat Competition	-	-	-	-	-	-
Other Fundraising	13,019	-	13,019	2,634	-	2,634
Other Income	252	-	252	989	-	989
Home Support Service	503	-	503	7,183	-	7,183
	<u>69,012</u>	<u>1,158</u>	<u>70,170</u>	<u>64,468</u>	<u>472</u>	<u>64,940</u>
<b>4 Investment income</b>						
Bank interest	<u>16</u>	<u>-</u>	<u>16</u>	<u>144</u>	<u>-</u>	<u>144</u>

## Audlem and District Community Action

### Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2022

			2022			2021		
5	Cost of charitable activities	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £	
	Salaries	36,203	-	36,203	33,859	-	33,859	
	HMRC Job Retention Scheme	-	-	-	(3,551)	-	(3,551)	
	Employers Pension contribution	977	-	977	1,285	-	1,285	
	Food costs	3,029	-	3,029	737	-	737	
	Medical Transport Service	1,279	-	1,279	640	-	640	
	Insurance	392	-	392	560	-	560	
	Rent	8,242	-	8,242	3,272	-	3,272	
	Administration	1,600	-	1,600	1,465	-	1,465	
	DBS checks	180	-	180	528	-	528	
	Comfort Fund Expenses	-	706	706	-	1,043	1,043	
	Training	48	-	48	59	-	59	
	Fundraising Costs	7,255	-	7,255	1,406	-	1,406	
	Coffee Club	-	-	-	-	-	-	
	Befriending	88	-	88	319	-	319	
	Carers	277	-	277	4,244	-	4,244	
	Day Club Others	580	-	580	1,172	-	1,172	
	Transport Day Club	902	-	902	189	-	189	
	Activities & equipment	268	-	268	-	-	-	
	Depreciation	587	-	587	338	-	338	
	Home Support Service	-	-	-	7,444	-	7,444	
	COVID costs	-	-	-	5,197	-	5,197	
	Other expenditure	1,347	-	1,347	-	-	-	
	10 year Celebration costs	1,153	-	1,153	-	-	-	
	Cleaners	-	-	-	1,208	-	1,208	
	New Homes Bonus	-	-	-	1,000	-	1,000	
		<u>64,407</u>	<u>706</u>	<u>65,113</u>	<u>61,370</u>	<u>1,043</u>	<u>62,413</u>	

#### 6 Staff numbers and costs

Five (2021:3) part time staff were employed during the year. The key management personnel of the charity comprises the Development Coordinator. The total employee benefits of the key management personnel of the Trust were £12,802 (2021: £15,033). No employee of the charity received emoluments of more than £60,000 (2021: none).

Staff costs	2022 £	2021 £
Wages	36,203	33,859
Pension	977	1,285
	<u>37,180</u>	<u>35,144</u>

# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2022

### 7 Trustees' remuneration and expenses

None of the Trustees received any remuneration for services to the Charity. The Trustees did claim expenses incurred on behalf of the Charity.

### 8 Taxation

The Charity's activities fall within the exemptions afforded by the provisions of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

9	Tangible fixed assets	Fixtures, Fittings and Equipment	Total 2021
	Cost	£	£
	At 1 <sup>st</sup> April 2021	2,545	1,360
	Additions during the period	380	1,185
	At 31 <sup>st</sup> March 2022	<u>2,925</u>	<u>2,545</u>
	Depreciation		
	At 1st April 2021	1,448	1,110
	Charge for the period	587	338
	At 31 <sup>st</sup> March 2022	<u>2,035</u>	<u>1,448</u>
	Net book value		
	At 31 <sup>st</sup> March 2022	<u>890</u>	<u>1,097</u>
	At 31 <sup>st</sup> March 2021	<u>1,097</u>	<u>250</u>
		<b>Total 2022</b>	<b>Total 2021</b>
		£	£
10	Debtors		
	Prepayments	980	2,787
		<u>980</u>	<u>2,787</u>
		<b>Total 2022</b>	<b>Total 2021</b>
		£	£
11	Cash at bank and in hand		
	Bank accounts	<u>67,965</u>	<u>48,962</u>



## Audlem and District Community Action

### Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2022

	Total 2022	Total 2021
	£	£
<b>12 Creditors</b>		
Accruals	1,700	-
Social Security Costs	-	44
Other Creditors	10,126	-
Pension	134	-
	<u>11,960</u>	<u>44</u>

<b>13 Analysis of net assets between funds</b>	<b>General fund £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds £</b>
Fund balances at 31 <sup>st</sup> March 2022				
Are represented by:				
Fixed Assets	890	-	-	890
Current assets	48,783	18,864	1,298	68,945
<b>Less: Current liabilities</b>	(11,960)	-	-	(11,960)
	<u>37,713</u>	<u>18,864</u>	<u>1,298</u>	<u>57,875</u>

The designated fund represents money's received for the furtherance of Day Care Services and Activities next year only recently awarded to the Charity.

<b>14 Restricted funds</b>	<b>Opening Balance £</b>	<b>Net Incoming Resources £</b>	<b>Transfers £</b>	<b>Closing Balance £</b>
Comfort fund	846	452	-	1,298
	<u>846</u>	<u>452</u>	<u>-</u>	<u>1,298</u>

### 15 Capital commitments

There were no capital commitments authorised or contracted for at the year-end.

### 16 Control

The Charity is under the control of the Trustees.

# **Audlem and District Community Action**

## **Notes to the Financial Statements (cont'd)**

for the year ended 31<sup>st</sup> March 2022

### **17 Company limited by guarantee**

Audlem and District Community Action is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.