

**Audlem and District Community Action**  
**A Charity and a Company Limited by Guarantee**

**Trustees' Report and Financial Statements**

**For the year ended**

**31<sup>st</sup> March 2021**

# **Audlem and District Community Action**

## **Annual Report & Accounts 2021**

This 10<sup>th</sup> Annual Report of the Trustees includes the financial statements for the year ended 31<sup>st</sup> March 2021. The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on the 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has been withdrawn.

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# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31<sup>st</sup> March 2021.

## **Reference and administrative information**

Trustees (also Directors)	J Tilling F M Christie R Millns C Knibbs P Lloyd K Fedouloff G Clarke L Matthews S Hodgkins
Registered Charity Number	1144074
Company Registration Number	07547410
Registered Office	Burr Cleft Barn 9 Wilkesley Croft Heywood Lane Wilkesley Whitchurch SY13 4DA
Accountants	Bradshaws Limited Charter Court 2 Well House Barns Chester Road, Bretton Chester CH4 0DH
Business Address	Burr Cleft Barn 9 Wilkesley Croft Heywood Lane Wilkesley Whitchurch SY13 4DA
Bankers:	The Co-Operative Bank PO Box 250 Business Direct Skelmersdale England WN8 6WT

# **Audlem and District Community Action**

## **Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

### **Structure, Governance and Management**

#### **Governing Document**

The governing document of the Charity which is a company limited by guarantee is the Memorandum and Articles of Association of the company which was incorporated 1<sup>st</sup> March 2011.

#### **Statement of trustees' responsibilities**

The trustees (who are also directors of Audlem and District Community Action for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

#### **Recruitment and Training of Trustees**

The Charity's elected trustees are appointed at the Annual Meeting of the Charity on the basis of nominations received from the Executive Committee to the Charity's specification concerning eligibility, personal competence, specialist skills and local availability. New Trustees are inducted into the workings of the Charity including Policy and Operational Procedures.

# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

## **Organisational Management**

The appointed and elected Trustees of the Charity are legally responsible for the overall management and control of the Charity. The members of the Board who meet on a minimum of four occasions annually carry out the work of implementing most of their policies including approving the budgets and finalising the Financial Accounts and Trustees report for approval by the annual meeting of the Board of Trustees. The Board works under the chairmanship of the Chair of the Charity.

The day to day running of the Charity is delegated to the Development Co-ordinator who reports to the Chairman. The Development Co-ordinator reports to the Board at their quarterly meetings.

## **Risk Management**

A formal review of the Charity's risk management processes is undertaken on an annual basis.

The key controls used by the Charity include:

- Formal agendas for the Board of Trustees, Executive Committee and all sub-Committees;
- Comprehensive strategic planning, budgeting and management accounting;
- Established organisational structure and lines of reporting;
- Comprehensive policies to ensure that all insurance risks are covered
- Formal written policies;
- Vetting procedures are carried out for adults to safeguard the reputation of the Charity and to minimise the risk of inappropriate persons being accepted as employees or volunteers.

Systems of internal control include:

- An annual budget approved by the Trustees
- Appropriate delegation of authority and segregation of duties
- Identification and management of risks

Through the risk management processes established for the Charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately safeguarded against material mismanagement or loss.

## **Objectives and Activities**

### **Charitable Objects**

The charity's objects shall be:

- (a) To promote social inclusion for the benefit of the public by preventing people resident in Audlem and District and the surrounding areas from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society;

(For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is, housing that does not meet basic habitable standards); crime, either as a victim of crime or as an offender rehabilitating into society.)

# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

## **Charitable Objects (Continued)**

- (b) To further or benefit the residents of Audlem and District and the surrounding areas, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objective of improving the conditions of life for the residents;
- (c) To relieve elderly people resident in Audlem and District and the surrounding areas who are in need, by providing specially designed items, services or facilities calculated to relieve the needs of such persons;
- (d) The relief of financial hardship among people resident in Audlem and District and the surrounding areas by providing such persons with goods or services which they could not otherwise afford through lack of means;
- (e) Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

## **Aims and intended impact**

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or vulnerable adults who use our services who are or become disabled or frail. As such our entire function is to provide benefit to all such members of the public.

Our overall aim is to provide physical and mental stimulation, social activity and support to older people and their carers so as to promote people's social inclusion and independence within their own homes and local community.

## **Statement of Public Benefit**

The activities of the charity are detailed in this report and they are beneficial in improving the overall health and well-being of people in the Audlem area aged over 50, including carers, through a programme of early intervention and prevention. These activities include physical exercise, social interaction, mental stimulation and nutritious meals, aiming to combat in particular social isolation, loneliness and depression, as well as improving physical and mental health.

The Audlem area has a very high level of residents living in isolated rural communities, with 66.4% of residents in this category. In addition, 30% of residents in the Audlem area are aged over 65, so the benefits from ADCA's services are available to a significant section of the public locally. These services are open and advertised widely and frequently to the public throughout the area, as well as by word of mouth.

In pursuing the Objects of the charity, ADCA's Trustees have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant, including supplementary public benefit guidance on fee-charging.

# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

## **Reflections on March 2021**

After an unprecedented year for everyone, the most important thing to recognise is the underlying strength of ADCA which has been built up over the last 10 years, the importance of our partnerships and the level of community support we have received during the pandemic. We really do have a very strong team of Trustees, Staff and Volunteers. We must also pay tribute to the resilience, determination and support we have received from our members and carers throughout this time. Celebrating your 90th birthday during lockdown, as some have, is no easy feat.

We also continued to receive even stronger support from our community partners including the five local Parish Councils, Audlem Public Hall, Overwater Wheelyboat Services, Cheshire East Council, Community and Voluntary Services Cheshire East, Audlem Medical Practice, Boots Chemists and Brambles Cook Shop. A big thank you to everyone! This includes the many new volunteers – 65 in all – who came forward in April/May 2020 to assist with our new Coronavirus Home Support Service and our Volunteer Transport including Medical Transport. In preparation for 2021/22 we welcomed to ADCA our new Treasurer, Peter, and also Jayne and Debra as new staff members to support our expanded services.

## **Achievements and Performance**

Last year's Chairman's report said that ADCA would respond positively to the pandemic in supporting as many people as possible across our wide rural area with home support services and that we would reopen our clubs and activities as soon as we are able to do so. Well, we have done all of that and much more!

We have established partnerships with Wrenbury Together and Broomhall & Sound Methodists and three Parish Council to the west of Audlem. ADCA now covers a wider rural area of 40 square miles. Our newly established Home Support Service has provided food shopping, prescription collection and telephone and doorstep support to an additional 160 older people and carers, alongside the 150 existing members of ADCA. We have also provided lunch and coffee club attendance for 9 new members, including more people with dementia, who have come to ADCA for support during the pandemic. Our Medical Transport Service has also continued to take people to vital health appointments including vaccinations.

ADCA has responded magnificently to the unprecedented challenge of the pandemic. We have worked hard together to keep everyone safe at home alongside the careful reopening of our clubs.

Our strong response to the pandemic has been recognised by Cheshire East Council, which has continued to support us well, and also by the continued grant support we have received from key donors including Cheshire Community Foundation, the National Lottery and the Police and Crime Commissioner.

ADCA has maintained a good level of income during the year at £64,468 (2020: £62,479) due to success in obtaining emergency Covid-related grants alongside many generous donations, for which we are very grateful.

Our expenditure of £62,413 (2020: £55,866) means that a small surplus has made a contribution to our unrestricted and undesignated reserves figure at the end of the financial year which now totals £32,706. This is just below our revised reserves target of £36,000. This will assist us in the coming year to underpin the funding of our expanded services as we seek to maintain our new activities set up in response to increased needs across our area.

# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

## **Financial Review**

### **Incoming resources**

During the year the charity received income of £64,468 (2020: £62,479) plus a receipt from Awards for All for £10,000. A significant proportion of this income came from grants to help to support our work. The Medical Transport Service showed income of £744 (2020: £763) and also benefited from a generous grant from the Audlem Charity Shop to help run this valuable service.

The various other forms of income in the year were donations £7,474 (2020: £5,248) and Home Support Service £7,183 (2020: Nil).

### **Resources expended**

The expenditure in the year totaled £62,413 (2020: £55,866) of which the majority, £33,859 (2020: £31,624) was spent on salaries. The charity had three employees during the year. The other main expenses in the year were Home Support Service & COVID costs which totalled £12,641. There was restricted expenditure in the year of £1,043 (2020: 1,119) which related to the Comfort Fund.

### **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be satisfactory to meet the charity's contractual obligations over and above normal trading.

The long term strategy is to build reserves through planned operating surpluses. These would serve as a contingency against future funding reductions and increases in the demand for the Charity's services.

The Charity's Management Committee agreed last year to increase its target reserves level to £36,000. The free reserves at the 31st March 2021 of £31,609 (2020: £38,465) were £4,391 below the agreed level (2020: £2,465 above). It is hoped that a full resumption of its activities post-Covid will enable the Charity to build its reserves closer to the target figure.

### **Investment Policy**

The Investment policy adopted by the Trustees is to maintain a high standard of the assets of the Charity and implement a programme of continual development to optimise their use in line with the Charity's objectives.



# **Audlem and District Community Action Trustees Report for the year ended 31<sup>st</sup> March 2021 (cont'd)**

## **FUTURE DIRECTION AND PLANS OF THE ORGANISATION**

The challenge for ADCA is to maintain and develop our services across a wider area to help combat the loneliness and vulnerability of more isolated older people and their carers which has been much intensified by the pandemic. This will include a greater element of vital exercise to enhance physical and mental well-being and improve people's resilience. We also plan to grow our Home Befriending Service provide additional personal support, especially to those who cannot easily leave their homes.

We aim to do all this as grant funding is harder to obtain and so will develop a robust Income Generation Strategy to increase fundraising, donations and sponsorships as a percentage of our total income. As lockdown restrictions ease, ADCA also plans to slowly reopen our existing lunch and coffee clubs, and to open new ones at Sound, Hankelow and Aston with full attendance once social distancing rules permit. Oh and we will finally celebrate ADCA's 10th Anniversary during the summer with a knees-up in the playing field, perhaps including a brass band!

### **Reporting Accountants**

A resolution will be proposed for the re-appointment of Bradshaws Limited, Chartered Accountants and Registered Auditors of Chester as the Independent Examiners.

### **Bankers**

The bankers to the Trustees remain as The Co-operative Bank

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

### **Declaration**

I declare, in my capacity as charity trustee, that: -

- The trustees approved the report above on 25<sup>th</sup> June 2021
- have authorised me to sign it on their behalf

Roger Millns  
**Chairman**

## **Independent Examiner's Report to the Trustees of Audlem and District Community Action**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 9 to 17.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

1. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
2. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
3. the accounts do not accord with those records; or
4. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
5. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew J Bradshaw, FCA,**  
**For and behalf of Bradshaws Limited,**  
Chartered Accountants

25<sup>th</sup> June 2021

Charter Court  
2 Well House Barns  
Chester Road  
Bretton  
Chester CH4 0DH

# Audlem and District Community Action

## Statement of Financial Activities

(including income expenditure account)

for the year ended 31<sup>st</sup> March 2021

	Notes	2021			2020		
		Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>Income:</b>							
Incoming resources:							
Charitable Activities	3	64,468	472	64,940	62,479	1,389	63,868
Investments	4	144	-	144	56	-	56
Awards for All		10,000	-	10,000	10,000	-	10,000
<b>Total</b>		<u>74,612</u>	<u>472</u>	<u>75,084</u>	<u>72,535</u>	<u>1,389</u>	<u>73,924</u>
<b>Expenditure on:</b>							
Charitable activities	5	61,370	1,043	62,413	54,747	1,119	55,866
<b>Total</b>		<u>61,370</u>	<u>1,043</u>	<u>62,413</u>	<u>54,747</u>	<u>1,119</u>	<u>55,866</u>
<b>Net income / (expenditure)</b>		<u>13,242</u>	<u>(571)</u>	<u>12,671</u>	<u>17,788</u>	<u>270</u>	<u>18,058</u>
<b>Reconciliation of funds</b>							
Total funds brought forward		38,714	1,417	40,131	20,926	1,147	22,073
Total funds carried forward		<u>51,956</u>	<u>846</u>	<u>52,802</u>	<u>38,714</u>	<u>1,417</u>	<u>40,131</u>

# Audlem and District Community Action

## Balance Sheet

As at 31<sup>st</sup> March 2021

	Notes	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible assets	9	1,097	249
<b>Current assets</b>			
Debtors	10	2,787	29
Cash at bank and in hand	11	48,962	41,927
		<u>51,749</u>	<u>41,956</u>
<b>Creditors falling due within one year</b>	12	44	2,074
		<u>44</u>	<u>2,074</u>
<b>Net current assets</b>		51,705	39,882
<b>Net assets</b>		<u>52,802</u>	<u>40,131</u>
<b>The funds of the Charity</b>			
Unrestricted income funds	13	51,956	38,714
Restricted funds	14	846	1,417
<b>Total Charity funds</b>		<u>52,802</u>	<u>40,131</u>

The directors' statements required by Section 475(2) and (3) are shown on the following page which forms part of this Balance Sheet

# Audlem and District Community Action

## Balance sheet (cont'd) for the year ended 31<sup>st</sup> March 2021

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an independent examination be conducted for the year ended 31<sup>st</sup> March 2020 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on 25<sup>th</sup> June 2021 and signed on its behalf by

R Millns  
Trustee

P Lloyd  
Trustee

**Company Registration Number: 07547410**

# Audlem and District Community Action

## Notes to the Financial Statements

for the year ended 31<sup>st</sup> March 2021

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102. The Trustees consider that there are no uncertainties about the Trust's ability to continue as a going concern over the next twelve months.

#### Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and whether the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

#### 1.2. Fund accounting

Funds held by the Charity are:

Unrestricted general funds – General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Grant fund – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects

Restricted Funds – these are funds held on behalf of and for the benefit of the members of the Charity.

#### 1.3 Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1.4 Grants payable and receivable

All grants are accounted for gross when receivable. Grants payable are recognised as expenditure when the commitment is entered into.

#### 1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2021

### 1.6 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised in finance costs in profit or loss in the period in which it arises.

### 2. Cashflow statement

The Charity is exempt from the requirement to prepare a cashflow statement because it is a small Charity.

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>3 Income from Charitable activities</b>						
Grants received	42,707	-	42,707	36,261	-	36,261
Day Care	2,120	-	2,120	12,383	-	12,383
Coffee Club	97	-	97	1,595	-	1,595
Befriending	520	-	520	1,480	-	1,480
Medical Transport Service	744	-	744	763	-	763
Comfort Fund	-	472	472	-	1,389	1,389
Donations	7,474	-	7,474	5,248	-	5,248
Cowpat Competition	-	-	-	3,239	-	3,239
20 Week draw	2,130	-	2,130	-	-	-
Other Fundraising	505	-	505	-	-	-
Other Income	989	-	989	1,510	-	1,510
Home Support Service	7,183	-	7,183	-	-	-
	<u>64,468</u>	<u>472</u>	<u>64,940</u>	<u>62,479</u>	<u>1,389</u>	<u>63,868</u>
<b>4 Investment income</b>						
Bank interest	<u>144</u>	<u>-</u>	<u>144</u>	<u>56</u>	<u>-</u>	<u>56</u>

# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2021

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
<b>5 Cost of charitable activities</b>						
Salaries	33,859	-	33,859	31,624	-	31,624
HMRC Job Retention Scheme	(3,551)	-	(3,551)	-	-	-
Pension	1,285	-	1,285	1,238	-	1,238
Food costs	737	-	737	2,923	-	2,923
Medical Transport Service	640	-	640	660	-	660
Insurance	560	-	560	520	-	520
Rent	3,272	-	3,272	5,320	-	5,320
Administration	1,465	-	1,465	1,824	-	1,824
DBS checks	528	-	528	456	-	456
Comfort Fund Expenses	-	1,043	1,043	-	1,119	1,119
Training	59	-	59	-	-	-
Competition Prizes	1,406	-	1,406	2,148	-	2,148
Coffee Club	-	-	-	347	-	347
Befriending	319	-	319	646	-	646
Carers	4,244	-	4,244	1,940	-	1,940
Day Club Others	1,172	-	1,172	1,662	-	1,662
Transport Day Club	189	-	189	699	-	699
Activities & equipment	-	-	-	168	-	168
Depreciation	338	-	338	406	-	406
Home Support Service	7,444	-	7,444	-	-	-
COVID costs	5,197	-	5,197	-	-	-
Other expenditure	-	-	-	925	-	925
Day Club Admin	-	-	-	841	-	841
Cleaners	1,208	-	1,208	400	-	400
New Homes Bonus	1,000	-	1,000	-	-	-
	<u>61,370</u>	<u>1,043</u>	<u>62,413</u>	<u>54,747</u>	<u>1,119</u>	<u>55,866</u>

## 6 Staff numbers and costs

Three (2020: 3) part time staff were employed during the year. The key management personnel of the charity comprises the Development Coordinator. The total employee benefits of the key management personnel of the Trust were £15,033 (2020: £13,529). No employee of the charity received emoluments of more than £60,000 (2020: none).

Staff costs	2021 £	2020 £
Wages	33,859	31,624
Pension	1,285	1,238
	<u>35,144</u>	<u>32,862</u>



# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2021

### 7 Trustees' remuneration and expenses

None of the Trustees received any remuneration for services to the Charity. The Trustees did claim expenses incurred on behalf of the Charity.

### 8 Taxation

The Charity's activities fall within the exemptions afforded by the provisions of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

### 9 Tangible fixed assets

	<b>Fixtures, Fittings and Equipment</b>	<b>Total 2020</b>
<b>Cost</b>	<b>£</b>	<b>£</b>
At 1 <sup>st</sup> April 2020	1,360	1,360
Additions during the period	1,185	1,185
At 31 <sup>st</sup> March 2021	<u>2,545</u>	<u>2,545</u>
<b>Depreciation</b>		
At 1st April 2020	1,110	1,110
Charge for the period	338	338
At 31 <sup>st</sup> March 2021	<u>1,448</u>	<u>1,448</u>
<b>Net book value</b>		
At 31 <sup>st</sup> March 2021	<u>1,097</u>	<u>1,097</u>
At 31 <sup>st</sup> March 2020	<u>250</u>	<u>250</u>
	<b>Total 2021</b>	<b>Total 2020</b>
<b>10 Debtors</b>	<b>£</b>	<b>£</b>
Prepayments	2,787	29
	<u>2,787</u>	<u>29</u>
	<b>Total 2021</b>	<b>Total 2020</b>
<b>11 Cash at bank and in hand</b>	<b>£</b>	<b>£</b>
Bank accounts	<u>48,962</u>	<u>41,927</u>

# Audlem and District Community Action

## Notes to the Financial Statements (cont'd)

for the year ended 31<sup>st</sup> March 2021

	Total 2021	Total 2020
	£	£
<b>12 Creditors</b>		
Accruals	-	1,995
Social Security Costs	44	79
	44	2,074

<b>13 Analysis of net assets between funds</b>	General fund £	Designated Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 <sup>st</sup> March 2021 Are represented by:				
Fixed Assets	1,097	-	-	1,097
Current assets	31,653	19,250	846	51,749
<b>Less: Current liabilities</b>	(44)	-	-	(44)
	32,706	19,250	846	52,802

The designated fund represents money's received for the furtherance of Day Care Services and Activities following the lifting of Covid 19 restriction.

<b>14 Restricted funds</b>	Opening Balance £	Net Incoming Resources £	Transfers £	Closing Balance £
Comfort fund	1,417	(571)	-	846
	1,417	(571)	-	846

### 15 Capital commitments

There were no capital commitments authorised or contracted for at the year-end.

### 16 Control

The Charity is under the control of the Trustees.

# **Audlem and District Community Action**

## **Notes to the Financial Statements (cont'd)**

for the year ended 31<sup>st</sup> March 2021

### **17 Company limited by guarantee**

Audlem and District Community Action is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.